

MAURITIUS FAMILY PLANNING AND WELFARE ASSOCIATION

JOB DESCRIPTION

Job Title	:	Social Worker
Department/Section	:	Drop in Centre
Reports To	:	Officer- In- Charge
Responsible for	:	None

Purpose of the Job

This position is responsible for creating awareness about the challenges of the communities and associated rights and solutions and also introduces the services and interventions of MFPWA

MAIN ACTIVITIES

1. Represent the interests of the Associations by clearly and persuasively offering relevant information to communities, institutions and groups
 2. Prospect within communities and groups for those that need the services of MFPWA
 3. Make visits to target communities and clients to meet, share information and offer practical and technical guidance on issues
 4. Liaise with partner organisations and media agencies for information relevant to the services of MFPWA
 5. In collaboration with the Officer In Charge, compile reports on incidences and activities performed and evaluate trends and experiences
 6. Carry out preliminary briefs with the potential beneficiaries and the need to establish the background to their challenges
 7. Direct beneficiaries to the rehabilitative functions of MFPWA where need arises.
 8. Provide counseling to clients visiting the Association
 9. Undertake surveys/research on sexual and reproductive health issues
1. Sell and market contraceptives
 2. Perform any other cognate duties as and when required

REQUIRED QUALIFICATIONS AND COMPETENCIES

Educational Qualifications

- Higher School Certificate
- Certificate in Community Work would be an added advantage
- Diploma or Degree in Social Work would be an advantage

Experience and Competencies

- At least one year experience as a Community Social Worker
- Good personal networking abilities and knowledge of the community
- Very good personal and group communication counseling and interpersonal skills
- Good analytical and report writing skills
- Demonstrable understanding of the common societal issues such as those related to sexuality and drugs
- Social research skills
- Hospitable, humble and pleasant personality

Salary: Rs 18,650- Rs 44,800

LEVEL OF AUTHORITY

- Certain situations may require the position holder to uphold very high principles against prevalent societal influences
- The position may propose services or solutions for prospects or communities

RESOURCE RESPONSIBILITY

Financial

- Sales of contraceptives

Other

- None

KEY CONTACTS

Internal

- Psychologist
- Liaison Officer
- Programme Officer
- Nurse
- Day - Care Care-Giver
- Accounts and Supplies Officer
- Administrative Officer/Secretary
- Auxiliary Worker

External

- Communities, groups and individuals
- Partners
- The media

WORKING CONDITIONS

- The position travels widely to meet the target groups
- The position being exposed to the media bears the risk of MFPWA corporate image
- The position operates on very delicate environment which requires wide communication
- The position is charged with the responsibility of representing the product image for the organization which requires innovation, creativity, cheerful personality and flexibility
- The position is liable to handling a diversity of sensitive clients and associated issues which require delicate care and hospitality as well as confidentiality
- The position requires that the holder keeps updated with information about the communities, occurrences and development in the human sexuality and societal psychology.
- The position is liable to carrying out more than one activity at a time
- The position's content and working conditions require the frequent exercise of social wisdom